

**HUMAN RESOURCES ASSOCIATION – GREATER CONCORD, NH CHAPTER  
PROGRAM YEAR 2010-2011  
BOARD MEETING MINUTES – July 14, 2010  
NHHEAF**

**Board Members Present:** Laurie Jewett, Bonnie St. Lawrence, Deb Laushine, Crystal Venegas, Rosamond Cain, Mara Olisky, Tammy Medico, Brenda Rugg, Sandy Brien, Paul Wilson and Jen Iacopino

**Board Members Absent:** Linda Flewelling

**May 26, 2010 Board Meeting Minutes**

Upon motion duly made by Jen Iacopino and seconded by Laurie Jewett, the minutes of the May 26, 2010, Board Meeting were accepted and approved for posting on the Association's website.

**Financial/Treasurer's Report**

A motion was made by Laurie Jewett and seconded by Tammy Medico to accept the financial reports as printed and to place them on file for audit. Approved.

**Membership Report**

Brenda Rugg informed the Board that there were no new/renewal members to vote on at this meeting.

**Committee Reports**

In addition to the above, the following reports were presented by the representatives of the Committees indicated:

**Community Relations** – The committee met on 6/30/2010 with Eda Cantor from the Goodwill Agencies (Eda used to work with the Corrections Department). She is helping us with the New Journeys program. The committee is working on a packet for the new volunteers. The plan is to offer the New Journeys program for one week, with morning and afternoon classes, with the hope of launching the program the end of September/beginning of October. The Friends Program is interested in offering a similar program to residents in the halfway house and at Shea Farm. The committee is also focusing on college relations and workforce readiness.

**Diversity** – No report. Committee will continue to provide handouts at program meetings.

**Finance** – The committee reviewed the terms of the present committee members. They have moved funds from the CD into the Money Market account and will be researching the best place to invest the HRAGC's money.

**Leadership Development** – No report. The committee will be working on Board/Committee Orientation.

**Marketing Communications** – Marketing would like to use Constant Contact Information (a marketing service) for getting emails to membership. It can also be used for program registration. This program will streamline work for the committee. The cost is \$35/month for up to 500 contacts. A motion was made by Paul Wilson and seconded by Sandy Brien that the Board accept the Marketing Committee's proposal to work with Constant Contact at a cost to the HRAGC of \$35/month. Approved.

**Membership** – The committee did not meet in June. Len Rishkofski has joined the committee.

**Program** – The committee met in June. Kim Perron has volunteered to work with SHRM to get HRCI credits for our programs. Theresa Noble is the new chair of the committee.

#### **New/Ongoing Business**

1. **Board of Directors Information to SHRM** – Mara asked each board member to fill in (on SHRM form) their individual information required by SHRM.
2. **Board of Directors and Committee Chair Orientation** – 8/11/2010 – Orientation will be held at NHHEAF from 8:15-9:15, followed by a Board Meeting from 9:30-10:30.
3. **Review By-Laws for 9/1/2010 Board of Directors Meeting** – Each board member needs to review by-laws. There will be sub-committee, chaired by Deb Laushine, to review and update the by-laws, as well as add a conflict of interest policy.
4. **Committee List** – Have committee chairs email list of committee members to Rosamond Cain
5. **Tri-State Leadership Conference** – The conference presently has only 7 registrants. If a board member would like to attend, the HRAGC will pay the registration fee.
6. **Joint Meeting Update** – There are 12 registrants to date; sponsorships are full; strategic credits have been obtained. Speaker is Chris Novak – topic is Conquering Adversity.
7. **SHRM Leadership Conference in November 2010** – Mara is unable to attend; she would like up to two board members to attend if possible. Please see Mara for details.

The next meeting of the Board of Directors of the Human Resources Association – Greater Concord, NH Chapter will be held at **NHHEAF, 3 Barrell Court, Concord, NH, on Wednesday, August 11, 2010.** Board/Committee Chair orientation will be held from 8:15-9:15 a.m., and the Board Meeting will be held from 9:30 – 10:30 a.m.

There being no further business to come before the Board, upon motion duly made by Rosamond Cain and seconded by Laurie Jewett, it was unanimously voted to adjourn at 9:15 a.m.

Respectfully submitted,

Jennifer L. Iacopino  
Secretary, HRA-GC